



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	D.R.MANE MAHAVIDYALAYA, KAGAL
Name of the head of the Institution	Dr. Praveen Narayan Chougale
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02325244982
Mobile no.	9421101671
Registered Email	drm_kagal@dataone.in
Alternate Email	prvnchougale@gmail.com
Address	Shahu Nivas, Jaysingrao Park, Tal. Kagal, Dist - Kolhapur
City/Town	Kagal
State/UT	Maharashtra
Pincode	416216

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Semi-urban																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Dr. Adinath Dnyandeo Gade																						
Phone no/Alternate Phone no.			02325244176																						
Mobile no.			9420633425																						
Registered Email			abhidnyagade2008@gmail.com																						
Alternate Email			drm60@unishivaji.ac.in																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			https://www.drmanecollege.edu.in/sites/default/files/Iqac/Documents/2019-10/AQAR%20Online%202018-19.pdf																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.drmanecollege.edu.in/sites/default/files/program/2019-11/Academic%20calender%2019-20.pdf																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.61</td> <td>2014</td> <td>21-Feb-2014</td> <td>20-Feb-2019</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.63</td> <td>2020</td> <td>21-Feb-2019</td> <td>10-Mar-2025</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.61	2014	21-Feb-2014	20-Feb-2019	3	B+	2.63	2020	21-Feb-2019	10-Mar-2025
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
2	B	2.61	2014	21-Feb-2014	20-Feb-2019																				
3	B+	2.63	2020	21-Feb-2019	10-Mar-2025																				
6. Date of Establishment of IQAC			17-Jul-2008																						
7. Internal Quality Assurance System																									
<div> Quality initiatives by IQAC during the year for promoting quality culture </div>																									

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Courier Oriented Courses	31-Jul-2019 14	453
Soft Skill Day	27-Aug-2019 1	1913
Sport Promotion Scholarship	30-Mar-2020 240	28
Learning Level Test (LLT)	01-Jul-2019 1	694
Value Education Speech Series	05-Aug-2019 37	850
Vachankatta	22-Jun-2019 9	240
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Adinath Dnyandeo Gade	IMPRESS	ICSSR	2019 730	750000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- To promote health awareness and hygiene among girl students

2. To inculcate various hard skills among students
3. To increase the number of beneficiaries of free scholarship from the government and merit scholarship from the university.
4. Encourage faculty to organize seminars, workshops and conferences
5. To design and conduct new COC courses

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Developing Reading culture amongst the students through ' Vachankatta'	1. Organized Guest lecture on 'Mahnivarun Katha Nirmitti' by Aappasaheb Jakate 2. Dr. APJ Abdul Kalams Life and Literature by Adv. Neeta Magdum 3. Sahitya Nirmitti Prakiya by Pradiprao Sane 4. Importance of Reading culture bt Shenha Phadnis. 5. Arranged a group discussion on Women Empowerment, Yes I am a woman, Sambhaji Maharaj and Today's Youth. 6. Organised Open Poem reading programme.
To Encourage Research Culture at College	1. One of the Assistant Professor has been sanctioned ICSSR, Major Project 2. Five Professors have published research papers 3. Professors participated actively in Seminars/ Conference/ Workshops 4. Published book- 02- 1. Dr. Gade, A.D 2. Dr. Joshi N.G
To Promote Environmental Sustainability	1. NSS and NCC organized cleanliness campaigns. 2. Under Swacha Bharat Mission, NCC organized Lecture on Plastic waste Management. 3. Celebrated World Wetland Day and World Water Day.
To Promote Sports Activities in the College	Twenty eight players received scholarship worth Rs. Thirty Two Thousand Five Hundred fifty, 9 Players selected for National Turnaments, 3 player for Aswwamedh krida mahotsav and 21 player participated at university level
To Organize Seminars, Conference, Workshops	1. One Day Seminar on 'Preparation of MBA/MCA Entrance' on 04/02/2020 by BCA Department 2. One Day Seminar 'Ethical Hacking and Cyber Security' on 10/07/2020 by BCA Department 3. One Day

Seminar on 'Future of Networking Career' on 20 /01/ 2020 by BCA Department 4. One Day Seminar on 'Health Awareness' on 18/09/2019 Following workshop were organized under lead college scheme of Shivaji University 5. 'Diversity of Fungi' by Department of Botany on 24/12/2019 6. 'Indian Agriculture : Problems and Prospect' by Department of Geography on 21 Aug. 2021 7. 'Jummu and Kashmir Article 370 by Political' Science Department on 27/09/2019 8. 'Prashaskiy Lekhan Vyavaharat Marathicha Gunvattapurn Vapar' by Marathi Department on 04/01/2020 Following workshops were organize related to Curricular and Cocurricular activities 9. One Day Workshop On Purse Making on 03/10/2019 10. One Day Workshop on Stylesh on Jewelry Making through silk Thread on 05/10/2019 11. One Day Workshop On 'ICT Training to sportsman' 12. One Day Workshop on Use of 'Geospecial Technology' for Cadastral Mapping 13. One day Webinar on 'Unicode and Wikipedia' on 09/01/2020

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Response: The IQAC plays an important role in the Quality Drive regarding the curriculum. It gives proper guidelines to each department. Accordingly every department prepares curricular and co-curricular plan. Every faculty member keeps an academic diary. The Planning Forum prepares well-planned academic calendar reflecting the Institutional Core Values for academic functions. 1. Role of IQAC: The IQAC plays the vital role in the Quality Drive of the

College. It tries to visualize the way the curriculum can be carried out in terms of activities, who, how, when etc. In the initial meetings the IQAC gives the guidelines about the teaching plan, the feedback procedure, different audits and academic objectives and outcomes. 2. Departmental Planning: Each Head of the Department holds regular meetings to decide distribution of work load, different teaching methods, use of ICT and different teaching aids. Keeping in view the programme outcomes (POs) and programme specific outcomes (PSOs) the annual planning of the department is made. The POs and PSOs are displayed at the common places and the departmental class-rooms respectively.

Teaching work is allotted considering the inclination and expertise of individual faculty members. 3. Feedback and Syllabus Completion: Syllabus Completion Reports (SCRs) and the feedback related to teaching and design and revision of curricula are collected from concerned stakeholders analyzed by the Head of the criterion 'Curricular Aspects' (CA). 4. Teaching Methodology: The IQAC brings about detailed discussion on various teaching methods suitable for individual departments. An orientation of the faculty to different teaching methods by an expert teacher is arranged; and a booklet on the same is made available in the IQAC. Along with the traditional 'Chalk and Talk' method, each department tries to update or adopt teaching methods appropriate for respective courses. Student-centric teaching methods such as blended learning, participative learning, experiential learning, collaborative learning and problem-based learning are adopted by the faculty. 5. Timetable: Various programs are run in two shifts to facilitate effective implementation of curriculum delivery. A separate timetable committee prepares and revises the total timetable taking into consideration student-strength, ICT support, and classroom-size and teaching aids. Lectures during leave periods are adjusted by other teachers towards extra teaching so that incomplete syllabus is completed.

6. Website: The students have access to detailed information about co-curricular activities on the College Website. On the college website the departmental highlights and resource potential are available for the perusal of the students and other stakeholders. 7. Facilitation: In addition to class-room teaching, Whats App groups are formed on the departmental levels. The faculty members can provide learning materials in the form of pdf, audio instructions and also through chats and messaging. In the beginning of the year some faculty members provide the students with useful handouts for their reference. Also through Mentor-Mentee system the students are helped to solve their academic grievances. Students are encouraged to use e-mail resource for the interaction with faculty

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Fundamental of Computer (FOC)	B.A./B.COM . /B.SC./BCA/ M.COM. I	19/10/2019	60	YES	YES
TALLY, Web Design	B.COM/ BCA	19/10/2019	60	YES	YES
Spoken English, Employment Development Course (EDC)	B.A./B.COM . /B.SC./BCA/ M.COM. III	19/10/2019	60	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	PART I,II,III	01/07/2019
BCom	PART I,II,III	01/07/2019
BSc	PART I,II,III	01/07/2019
BCA	PART I,II,III	01/07/2019
MCom	PART I,II,	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1816	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	B.A. II (Environment Studies)	157
BCom	B.Com II (Environment Studies)	168
BSc	B.Sc.II (Environment Studies)	120
BCA	B.C.A. II (Environment Studies)	62
MCom	M.Com. II	37
BA	BA III HISTORY	17
BA	BA III GEOGRAPHY	40
BSc	BOTANY	13
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The feedback system is implemented in the Institution. There are various stakeholders of the institution like Students, Teachers, Employers Alumni Parents etc. The feedback forms are prepared and the data are collected in online and offline mode from these stakeholders. The stakeholders fill up these forms and give their feedback. They also give some suggestions. The data is analysed by the statistical experts and this analysed data are send to the BOS body, Registrar of Shivaji University, Kolhapur and also this data are put before the College Development Committee. We get some important suggestions from this feedback for instance some students suggest that the present syllabus is bit challenging. The feedback of the final year students is for the Design and the Review of the syllabus.It aims at knowing satisfaction or dissatisfaction about the current syllabus and their views about the applicability and the relevance to the real life situation. The questions regarding the present syllabus are asked to the students in their feedback forms. The feedback of the faculty aims at the collecting the information regarding their specification toward the curriculum. The information provided by the faculty is kept confidential and used as the important feedback for the review and design of the program. The feedback of the employers is used for the Design and Review of the Syllabus. It aims at knowing the satisfaction of the employers about the current syllabus and its applicability and relevance to the real life situation. Likewise, the feedback from the alumni and the parents is collected.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Part I, II, III	397	397	397
BCA	Part I, II, III	552	552	552
BCom	Part I, II, III	595	595	595
BA	Part I, II, III	180	180	180
BSc	Part I, II	110	92	92
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2019	1724	92	51	3	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
54	54	10	10	0	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor-Mentee system rigorously implemented in the Institution. At the beginning of the year Mentor-Mentee groups are formed and through these groups Mentoring is done by the allotted teachers. The allotted teachers collect all the data from their allotted mentees at the beginning of the year. The teachers use to council regarding the personal problems, academic problems, financial problems of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1816	54	1:34

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
54	54	0	10	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
2020	Nil	Nil	Nil

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	-	2019-20	03/05/2020	19/11/2020
BCom	-	2019-20	03/05/2020	21/01/2021
BSc	-	2019-20	03/05/2020	15/12/2020

BCA	-	2019-20	03/05/2020	26/03/2021
MCom	-	2019-20	03/05/2020	02/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A) Institutional Internal Evaluation: 1.Learning Level Test (LLT): This is a diagnostic sort of investigation. In the beginning of every academic year each teacher gives a test based on the basic knowledge of the subject carrying 30 to 50 mark for the first year students. After this test the students are classified in three categories, namely Slow Learners, Average Learners and Advanced Learners. 2.Comprehensive Evaluation: The overall Evaluation is carried out to assess the all round personality development of the students a) At regular and short intervals and b) By using a variety of testing devices c) To measure the acquisition of soft skills and life skills through day -to- day activities in and around the class. 1.Objective evaluation measures the achievements in the curricular parts, while Subjective one covers co-curricular activities and extra-curricular developments like physical health, good habits, interests, attitudes, values and personality traits B) University Internal Examinations: Internal evaluation is there for all UG programs for last year students and for all PG classes. 80-20 pattern is followed. Here 80 of the evaluation is done by the University and 20 by the College. To make the procedure of evaluation robust and transparent the Examination Committee orients the faculty to follow the University rules strictly. If at all any discrepancies arise in this matter, the Students' Grievances Redressal Committee and the Examination Committee look into the matter in an objectives and impartial manner through the well established channel. In order to maintain transparency in the evaluation, mostly open assessment method is followed. Also in order to achieve comprehensive evaluation a variety of testing devices are brought into use. Some of them are: written test, oral test, home assignment, group discussion, etc Formative Evaluation is done continuously throughout the term till the students take their university examinations. Keeping the program outcomes in view, the faculty tries to evaluate the progress and development of the students continuously through a variety of testing devices. C) Assessment of First Year University Examinations: University has introduced Choice Based Credit System (CBCS) for UG and PG courses from the academic year 2018-19 and assessment is undertaken as per the University rules. The first year examinations of all BA, B.Com. B.sc, BCA and M.Com are conducted by the college examination committee. The exam is conducted as per schedule declared by the University and supervised by the senior and junior supervisors Question Papers of the examination are sent by the university by SRPD (Secured Remote Paper Delivery) to maintain secrecy in the examination. The assessment of papers takes place in a CAP centre in the college under the strict supervision of the examination committee. The marks are submitted to the university through college login account on the university examination portal.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The evaluation of the curricular activities is done through the internal and University examinations. And the evaluation of the co-curricular activities is done through the observation of students' participation and performance followed by compliments by the teachers. The college conducts continuous internal evaluation (CIE) in very methodic way by following the academic calendar which is made by the college internal examination committee. Academic Calendar: The college is permanently affiliated to Shivaji University, Kolhapur and has to hold on to the academic calendar published by the University. Considering the Academic Calendar provided by the University which contains holidays, working days and vacations, The Planning Forum along with the TLE

members collect annual plans from all departments and functional committees and prepares a comprehensive academic calendar. The calendar includes all the testing devices which are used in the overall process of evaluation and also the tentative time table of CIE. The academic calendar is prepared in monthly form. The academic calendar is made available to the students and the faculty.

The Examination committee also prepares a tentative schedule of CIE. It prepares a schedule for seminars (Arts), group projects (Arts), assignments (M.Com) and oral tests (B.Com). Every department and faculty tries to stick up to the formative assessment schedule and executes the assessment accordingly. Adhering academic calendar for conducting CIE The college prepares a schedule for internal examinations well in advance and displays it on the notice board. The Diagnostic Test for the fresher's by way of the learning level test (LLT) is administered before the commencement of the curriculum. Every faculty member prepares a plan of teaching and evaluation of the subject / papers allotted to him / her in consultation with the HOD. Every Head of the department ensures that there is a variety of evaluation method which goes into the making of overall personality development of the students. The HODs encourage their colleagues to follow innovative methods of imparting knowledge and conducting continuous evaluation. The IQAC insists on conducting evaluation process throughout the year. Various testing devices like oral test, quiz, open-book-test, surprise test, unit test, group discussion, seminars, group projects, field work / projects, poster presentation, surveys, home assignments, etc. are expected to be incorporated in the annual plans. The Principal during welcome address informs the newly admitted students of various facilities, rules and regulations, CIE and examination related schedule and activities. The principal regularly conducts meetings of various college committees to ensure the better functioning of the academic and examination related activities. In every academic year examination committee meetings are held for the smooth functioning of CIE. It is mandatory for the students and the faculty to follow the academic calendar for the completion of academic activities. The examinations related grievance redressal at the college is of three types 1. Grievance Redressal of CIE in the college 2. Grievance redressal of First year examinations of all UG and PG courses conducted at the college. 3. Grievance Redressal of the II and III year of all UG and PG

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.drmanecollege.edu.in/programme/arts/english>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
-	BA	Marathi, Hindi, English, History, Economics, Geography	106	Nill	Nill
-	BCom	Industrial Management, Advance Accountancy	139	Nill	Nill

-	BSc	Chemistry, Computer Science, Mathematics, Botany	108	Nil	Nil
-	BCA	BCA	48	Nil	Nil
-	MCom	Accountancy	29	Nil	Nil
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.drmanecollege.edu.in/index.php/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	ICCSR, IMPRESS	7.5	3
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Rashtriy Prerana Gourav Puraskar 2019	Prof. Rajendra Mithari	Vijayalaxmi Social Foundation Pranit Shingade Charitable Trust Belgum	17/11/2019	National
Rashtriy Prerana Gourav Puraskar 2019	Prof. Rajendra Mithari	Rashtriy Pratishthan Kolhapur	25/08/2019	National
Tejomay Dnyanjoti Gourav Puraskar	Prof. Rajendra Mithari	Shingade Charitable trust, Belgum	15/03/2020	National
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	1	6.4
International	GEOGRAPHY	3	6.6
International	BOTANY	1	0
International	HISTORY	1	5.8

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MARATHI	1
HISTORY	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	2020	0	00	0
00	00	00	2019	0	00	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	2020	0	0	00
00	00	00	2019	0	0	00

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Presented papers	0	6	0	0
Resource persons	0	3	0	1
Attended/Seminars/Workshops	3	18	2	17
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Celebrate the Yog Day	NCC and Gyimkhana, D.R. Mane Mahavidyaya, Kagal	1	73
On occasion of Independence Day' arranged cleaning of College Campus	NSS, D.R. Mane Mahavidyaya, Kagal	2	180
A Rakshabandhan program at Devchand Shaha hostel,	DevchandShaha Destitute Children Home	3	100
One day cleaning Camp Aadimallya at Karnataka state	Aadimallaya religious center (Tal Chkkodi)	4	200
NCC organized one day cleaning Camp	NCC, D.R. Mane Mahavidyaya, Kagal	1	36
NSS and NCC Blood Donation Camp	RajarshiShahu Blood Bank Kolhapur	4	55
Conducted 7 Days Special Camp	Grampanchayat, Pirachwadi, Tal Kagal	3	100
On occasion of Independence Day' arranged cleaning of College Campus	NSS, D.R. Mane Mahavidyaya, Kagal	2	175
Celebrate world Wetland Day	NCC, D.R. Mane Mahavidyaya, Kagal	1	29
Celebrate 8th March Women's Day at Shendur	Alumina, Mahila Bachat Gat and Gram panchayatShendur, Tal. Kagal	4	40
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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00	00	00	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACHH BHARAT	N.C.C.	SWACHHATA ABHIYAN	1	36
SWACHH BHARAT	N.S.S.	SWACHHATA ABHIYAN	4	175
SWACHH BHARAT	N.S.S.	SWACHHATA ABHIYAN	4	100
SWACHH BHARAT	N.S.S.	SWACHHATA ABHIYAN	5	200
SWACHH BHARAT	N.S.S.	SWACHHATA ABHIYAN	4	180
SWACHH BHARAT	N.C.C.	SWACHHATA ABHIYAN	1	33
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Dr. A. D. Gade	-	1
Faculty Exchange	Dr. S. A. Jethithor	-	1
Faculty Exchange	R. S. Mogane	-	1
Faculty Exchange	R. S. Mogane	-	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Linkage made for projects	Project Work	Industries and Companies from nearby Kagal and Kagal MIDC, Gokul Shirgaon MIDC	01/09/2019	30/11/2019	29

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shivaji Vidyapeeth Itihas Parishad	01/01/2019	Link with History Department, Shivaji University, Kolhapur	0
Maharashtra Rashtrabhasha Sabha Pune Sanchalit Hindi Prachar Kendra, Kolhapur	07/03/2019	Pramotion Of Hindi Language	0
Bhasha Vikas Sanshodhan Sanstha, Halkarni	03/04/2019	Pramotion of Marathi Language	0
Department of Geography, Devchand College, Arjun Nagar	06/02/2018	To Provide and Enhance Academic Interest	28
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9	9.57

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Vidyasagar Easy and Useful	Partially	1.1	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12974	881967	1114	90883	14088	972850
Reference Books	12356	2158663	170	44152	12526	2202815
e-Books	3135000	5900	3135000	5900	6270000	11800
Journals	0	0	62	16476	62	16476
e-Journals	6000	0	0	0	6000	0
CD & Video	336	62980	0	0	336	62980
Others(s pecify)	1069	21504	0	0	1069	21504
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
Existin g	44	3	1	1	0	7	16	10	0
Added	73	4	4	1	0	0	0	0	0
Total	117	7	5	2	0	7	16	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilities
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50000	24049	50000	24049
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee (CDC), , Library Committee, Master Plan Committee, Building Committee, Purchase Committee, UGC Planning Committee, Campus Discipline and Cleanliness Committee, Development Fund Committee etc. • At the beginning of every academic year, proper availability of blackboards, lighting, and furniture in classrooms etc. is taken care of by these committees. • Library and Gymkhana Committee takes care of the maintenance of the concerned departments. • Upgradation of software and hardware and maintenance is by B.C.A. and Computer Science Department. • In case of science laboratories regular maintenance is done by lab attendant. • Nonteaching staff is allotted the work for housekeeping. Kagal Nagar Parishad also helps in maintaining housekeeping and cleanliness • The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, replacement of fire extinguishers, electric work, plumbing, ROwaterfacilities, water tank, etc. is maintained through contract services. • The college provides masons, plumbers, carpenters and other required human resources for repairs and maintenance whenever necessary and the minor maintenance is done at college level. • Civil contractor has been engaged to undertake construction and building work as and when required. • In order to build internal maintenance force the support staff has been given training in various skills. List of service providers for repairs and maintenance is as below: Sr.No. Category Service provider 1 Computer Shree Infotech 331, Wadkar Lane, Kasba Bawada, Kolhapur Easy and Useful, Softwares and Web Solution , 32, Ashwini Society, Near Centre Point, Station Road, Kolhapur 416001 AnG Computer Consultants, 2141 B Nirmalaya Plaza , Kolkar, Kolhapur 416012 Webcubator Technologies LLP, Web incubation 2 Power backup and generator Shree Infotech 331, Wadkar Lane, Kasba Bawada, Kolhapur 3 Electrical fittings and equipments Bharat A. Patil (electrical engineer and consultant) 4 Building contractor DSR Group Kagal Builders and Developers, 5 Furniture repairs and maintenance Mr. Ajit Engineering Works, Kagal 6 Water cooler and aqua systems Blue Star, Five Star MIDC, Kagal 7 Photocopier machine Sunshine Services, Plot no. A1 , Balaji Hights, 3rd floor, opt. hotel kinara, Solapur 8 Gas Fitting Shree Distributors Miraj, Dist. Sangli 9 UPS Shree Infotech 331, Wadkar Lane, Kasba Bawada, Kolhapur 10 Generator Sushitosh Enterprises, Dabholkar Corner, Kolhapur 11 Biometric Machine Shree Infotech 331, Wadkar Lane, Kasba Bawada, Kolhapur 12 Cleaning of Toilets Mr. Navala Kurane (Sweeper from Kagal Nagaarparishad, Kagal) 13 Cleaning of water tanks Shri Mahalaxmi Services , Kagal 14 College Security Mr. Anunda Janu Patil 15 Fire Extinguisher Daksha Fire Protection, Engineers, Shahupuri, Kolhapur 16 Proper garbage disposal, paste control and maintenance of garden Mr. Ananda Patil (peon) 17 Gas Eagle Scientific Co. Gangawesh Optimum utilization of the Infrastructure and Facilities Morning session, from 7:45a.m.to 11:15a.m., the classes of UG Arts, Commerce and PGM.Com., and the practicals of B.Sc. are conducted. The classes of B.C.A. are conducted from 9:20 to 2:30. Afternoon session from 11:15 to 5:40 p.m. the classes of B.Sc. and their laboratory practicals

<http://www.drmanecollege.edu.in/index.php/igac/aqar>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Sport promotion Scholarship	28	32550
Financial Support from Other Sources			
a) National	Shivaji University Sports Promotion Scholarship	7	70000
b) International	00	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga	21/06/2019	50	-
Soft Skill Day	27/07/2019	1913	-
Purse Making workshop	10/03/2019	50	-
Stylish Jewelary making trough Silk thred	10/05/2019	50	-
Fashion Desine career	27/10/2019	150	-
Unicode and Wikipedia Workshop	09/01/2020	52	-
Softwere packege	20/01/2020	58	-
Future of Networking career	20/01/2020	52	-
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competative exam and career counseling	114	114	1	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
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		redressal
5	5	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	00	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	26	BA, B.Com, B.Sc, BCA	BA, B.Com, B.Sc, BCA	-	-
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Zonal taekwondo tournament	Zonal	100
Interzonal taekwondo tournament	Interzonal	96
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	National	5	Nil	Nil	Omkar Jadhav, Vikas Jadhav, Girish Nerlekar, Nikhil Pishte, Vaibhav Patil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There was no student council established as per the Shivaji University procedure. However, students were nominated on various academic, administrative and functional committees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association was registered on 6th September 2018. Various activities were conducted by Alumni Association in association with NCC and Vivek Vahini on different occasions at various places in feeder villages in the vicinity of the college.

5.4.2 – No. of enrolled Alumni:

146

5.4.3 – Alumni contribution during the year (in Rupees) :

14600

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice 1: The celebration of 'International Women's Day' at one of our feeder village Shendur, Tahasil-Kagal, Dist-Kolhapur, on 8th March, 2019 • The college is an inseparable part of the society. It works with the cooperation and the support from different stockholders. • The celebration of 'International Women's Day' at one of our feeder village Shendur, Tahsil-Kagal Dist-Kolhapur was one of the parts of our social responsibility. • The activity of the celebration of 'International Women's Day' was organized by the unit of 'Vivek Vahini' of the college in collaboration with 'Alumni Association' of the college. • The lecture was organized on 'Health Issues of Women's in Rural Villages'. • The activity was conducted by the Chief of 'Vivek Vahini' Unit Prof. A. D. Chougale, and the representative of Alumni Association Miss. Mayuri Dongale. The detailed plan of the activity was prepared. • Prof. A. D. Chougale the chief of 'Vivek Vahini' conducted the meeting with Dr. Deepak Sawant for the arrangement of the activity. • Prof. A.D. Chougale held the meeting of villagers and the members of alumni at Shendur and prepared a detailed plan about the arrangements of the activity. • The function was attended by the Villagers, Vivek-Vahini Students of the College and the Dignitaries and members of the Alumni Association and the present students of the college at Shendur.

Practice 2: Organization of 7 Days Annual NSS Camp at the Adopted Village (4th Jan to 10th Jan, 2020) • To run the college as an organization the decentralization of work is necessary. Decentralization is possible only when the work is distributed amongst the teaching and the non-teaching staff of the college. • The decentralization of work is done by the distribution of the total work into different functional committees of the college. • The NSS (National Social Service) committee was formed for the academic year 2019-20.

The members of the committee were: 1. Dr. Dhanaji Patil -Program officer 2. Prof. A. H. Pharane -Program officer • The college organized 7 days Special Camp of the NSS volunteers every year, in one of the adopted villages. • The committee conducted the meeting with the Sarpanch and the members of the Grampanchayat of the respective village. • The report of the discussion was put before the Principal by the NSS committee and the decision for the selection of the village was made during the discussion with all the members of the NSS committee. • After the finalization of the adopted village, the Head of the NSS committee along with the other participated members in the discussion prepared a detailed plan, budget and planning for lectures, functions and other activities during 7 days Special Camp. • The NSS committee held the meeting with the Principal, in which the final permission was given for the 7 day special camp. The above case is a good example of decentralization and participative management in the administration of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	There is a Research Promotion Cell in the College. ? The faculty members are encouraged to carry out research work. ? The College grants study leave or duty leave and deputed the teachers for National/International Conferences / Seminars / Workshops. They are encouraged to present research papers in conference and seminars. This year nine faculty members attended the conferences. ? The faculty members are encouraged to publish research articles in National / International journals. This year nine papers were published
Library, ICT and Physical Infrastructure / Instrumentation	The college has provided all infrastructures which in turn provides best physical ambience for the faculty in terms of adequate library, ICT, Computing and allied services. • The multipurpose stage was built in the campus and is used for Morning Prayer on each Monday and for conducting other cultural activities. • Two open seating space for boys and girls were developed. • The facilities provided for ICT based teaching and learning and computer peripherals in the college are maintained through the AMCs.
Human Resource Management	? The institution values its human resource as most valuable asset and pays attention to the human resource development. ? Job satisfaction at workplace is ensured with the freedom of expression, impartial and just attitude of the management, freedom for

self-development, respect and appreciation to everyone working in the organisation. ? The college has an adequate number of qualified and competent teachers to handle the different courses.

Industry Interaction / Collaboration

? Facilitating field visits and study tours of the students to different industries, banks and business organisations. ? Guest lecturers of experts from industries and business houses with the students exposes students with the recent trends in the job market. ? Departments of Commerce, BCA , Chemistry, Physics, Botany, and Geography have entered into academic collaborations.

Admission of Students

The College website, prospectus and handbook contain information about the Institution and the programmes offered.

- The prospectus that highlights the details of various programmes of the College is prepared every year and gives details of eligibility norms for admission.
- Students from 37 villages around the colleges take admissions. Therefore the college makes efforts to give admission to all students. They are provided counselling in selecting their options for the subjects.
- The college observes the rules and regulations prescribed by the University and all the statutory provisions to maintain reservation quota in the admissions.

Teaching and Learning

With the motto 'All round personality development of the students, the IQAC encourages the innovative and creative teaching learning process in an integrated form.

- Teachers employ the methods like brain storming, roleplaying, group discussion, project study, class to land, bank and industrial visits and so on.
- ICT based teaching methods are adopted .
- The college has provided facilities like Internet, WiFi, LCD projectors, laptops, software, educational CDs, and Science laboratories with modern equipments.
- What's App groups of the students formed for academic exchange.
- Student's feedback is collected through SET (Students' Evaluation of Teacher) and required improvements are incorporated in TLE.

Examination and Evaluation

The IQAC insist on conducting

evaluation process throughout the year.

- The College adheres to the rules and regulations, the University. The Examination Committee look into the matter in an objectives and impartial manner through the well established channel.
- Formative Evaluation is done continuously throughout the term. At the end of the term the students take summative university examinations under strict surveillance.
- Various tools for the Comprehensive Evaluation are used like Written test, Oral test, Project work, Observation, Home assignment, Interview, Analysis, Group discussion, Quiz competition, Seminar, Check list, Case Studies etc.

Curriculum Development

The IQAC plays an important role in the Quality Drive regarding the curriculum.

- The teaching plan is prepared in view the POs and PSOs .
- Syllabus Completion Reports are collected. The feedback are collected and analyzed.
- The following COC's were conducted during the academic year

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>All the circulars, notices from the Shivaji University, notices from Government of Maharashtra and from UGC regarding all college academic and administrative activities are received through only email. Many numbers of notices and circulars are put on the University website.</p> <ul style="list-style-type: none"> • The colleges regularly go through the inbox of email for important circulars and notices and are answered by mail. • The college website contains all the important information about the institution, college, courses, faculty profile, all the academic and administrative information, all the important circulars and notices which facilitates egovernance.
Planning and Development	<p>The college is using admission and administration software developed by local software. The reports generated like General Register, Roll Call list of all the classes, list of girls students, list of students as per reservation category, list of students according to percentage of marks, list of admission of students per village etc. are used for planning and development of the college.</p> <ul style="list-style-type: none"> • The

	<p>report generated from the college library software are used for Management for important decisions. • The student administration software provided by Shivaji University, Kolhapur also is helpful for decision making to the Management.</p>
Student Admission and Support	<p>The college is using admission software developed by local software firm which was developed considering the special needs of the college. In addition to it, the college is using the software provided by the University. It facilitates the e-governance by following ways, • Online registration for admission by the students • Online submission of admission forms to the University. • Online process for eligibility of students • Online Allotment of permanent Registration Number (PRN) to the students.</p>
Examination	<p>• Presently, the First year examinations of all the courses are conducted at college level and the second year and third year examinations are held by the University level. • All the circulars, notices of the University related to examination are received through unique email provided by the University and are answered through email only. • The question papers of all the university examinations are received through SRPD. • The results of the First year examination of all the courses and marks of Term work, project work and of practicals of the second and third year are communicated to the University through online university portal.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
2020	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2019	Nil	Nil	Nil	Nil	Nil	Nil
2020	Nil	Nil	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	04/11/2019	17/11/2019	14
FDP	1	18/05/2020	03/06/2021	17
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	00

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Process equivalent to internal audit is conducted. The college prepares the annual budget considering the requirements of different departments and curricular and extracurricular activities. Budget is sanctioned in the CDC. The college strictly follows the budgeted annual income and expenditure norms throughout the year. The management has appointed D. Y. Bhumkar and Company CA, Kolhapur, as an external auditor. Institution conducts financial audit regularly. The last audit was completed for the financial year 2019-20 and the report was submitted by the auditor. No major objections were raised during the last year.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College organizes Parents Meet every year for all the First Year Classes. •
The department of English organised parents meet on 30 December 2019 •

6.5.3 – Development programmes for support staff (at least three)

College organised one day workshop in collaboration with Bahai academy, panchgani on 'Universal Human Values in Education' on July 26, 2018. • In hose training is provided to administrative staff in Computer, Internet, Audiovisual aids, Computer aided packages • Nonteaching staff members have been encouraged to improve their educational qualifications and their efforts are appreciated • Encouragement of Nonteaching staff members to participate in workshops, conferences, etc., for knowledge update and skill enhancement

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Introduction of Bachelor of Science (B.Sc) at UG Level • Introduction of Master of Commerce (M.Com.) at PG Level • Introduction of Few Career Oriented Courses (COC)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Health awareness programme	18/09/2019	18/09/2019	Nil	430
2020	Celebrate Love for Art Day	14/02/2020	14/02/2020	Nil	100
2019	Value education speech every Monday	11/06/2019	11/06/2019	03/05/2020	1913
2019	Conducting open book test	18/07/2019	18/07/2019	Nil	86
2019	Soft skill day	27/08/2019	27/08/2019	Nil	1913

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health Awareness Program for women	18/09/2019	18/09/2021	440	0
Purse Making Program	03/10/2019	03/10/2019	120	0
Stylish Jewelry making through silk Thread	05/10/2019	05/10/2019	135	0
Celebrate International Women's Day theme of 'Each for Equal'	06/03/2020	06/03/2020	144	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
42 Percentage Lighting through LED bulbs

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Braille Software/facilities	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	15/09/2019	1	A Rakshabandhan program	Sympathy for the d	103

					at DevchandShaha hostel	estitutes	
2019	1	1	04/09/2019	1	One day cleaning Camp Aadi Mallya at Karnataka state	To create awareness of Cleanliness.	204
2019	1	1	23/02/2019	1	Blood Donation Camp organised by NSS and NCC	To create sense of sacrifices social responsibility	59
2019	1	1	04/01/2020	7	NSS orgnized 7 Days Special Camp from at Pirach wadi, Tal Kagal	To create awareness of Cleanliness and social responsibility	103
2019	1	1	08/03/2020	1	Celebrates International Womens Day at Shendur	Women empowerment	44
2019	1	1	12/03/2020	1	Holi Lahan Poli Dan at Devchand Shaha Dis tribute Children Kendra, Kagal	To create Social Responsibilities	41
2019	1	1	22/03/2020	1	Orgnized Rally on the occasion of World Water Day 1	To Create Environmental Awareness	38

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	Nill	Objectives of the Code of Conduct 1)To provide

guidelines for the different stakeholders to uphold the honor and dignity of the educational filed.To help in achieving the mission,vision and goals of the college. Practice of inculcating Human Values in the college The National Policy on Education has laid considerable emphasis on Value Education by highlighting the need to make education a forceful tool for cultivation of social and moral values. The policy has stated that in our culturally plural society education should factor universal and eternal values oriented towards the unity and integration of our people. Objectives: The main objectives of promotion of Ethics and Human Values as enunciated by UGC are as under : (i) To create awareness, conviction commitment to values for improving the quality of life through education, and for advancing social and human well being. (ii) To encourage universities and colleges to undertake academic and other activities pertaining to teaching, research and extension programmes in respect of values and culture like extramural lectures, seminars, conferences, workshops and orientation programmes for teachers and students. (iii) To encourage universities to undertake preparation and production of requisite material including books, handbooks, Journals, teaching materials, video CD and films relating to values.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Importance of constitutions	16/09/2019	16/09/2019	660
Scientific Approach	23/12/2019	23/12/2019	600
Scientific Approach	20/01/2020	20/01/2020	800
Sensitivity Awareness	03/02/2020	03/02/2020	800
Marathi Bhasha Gaurav Din	27/02/2020	27/02/2020	1400
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Solid Waste Management: • To generate electricity: Major source of solid waste is derived from stationary waste and organic waste. Total solid waste generated per day in the institute campus is approximately 3 kg/day. It is handed over to the municipal corporation, Kagal on daily basis for disposal. Organic Solid waste collected by the Municipal Corporation is degraded in the 'Kagal Municipal Solid waste management plant'. Later Organic Solid waste degraded in Fermentation tanks to produce electricity. Remaining waste is used for vermicomposting. • Slogan boards in the college campus: The college has displayed slogans and thoughts to bring environmental consciousness among the stakeholders in college campus • Dustbins are placed in college campus at proper places. • Sanitary napkin incinerator is installed for the incineration of used sanitary napkins in the girl's lavatory 2) Liquid Waste Management • Sewage Management: Sewage generated due to the sanitary purpose i.e. from toilets, baths and sinks is disposed in proper manner. • Laboratory Waste Management: Laboratory waste is disposed in the institution campus in restricted area so that it will not percolate in larger area. Plants which absorb toxic substances are planted in that area (Phytoremediation) e.g. Pinus, Mustard, Sunflower, Grasses. • Soak pit are used for liquid waste management • Routine checking and repairing of Taps, Drainage and water pipelines 3) E-Waste Management • Institution is well established and equipped with electronic devices • E-waste is collected and handed over for safe disposal to 'Shri Infotech, Kolhapur' • Old batteries are replaced by buy back scheme with specific vendor • Printer Cartridges are generally refilled and not disposed. Wherever refilling is not possible, the cartridge is returned to the manufacturer. 4) Ban on use of Plastic • The college has taken initiatives towards making the campus plastic-free by contributing to a campaign started by Government of Maharashtra. • The college has displayed slogans boards in campus 5) Lightning power requirement met through LED Bulbs/Tubes : In our college campus consume electricity because we were used LED Light in college campus. 6) Restricted entry of automobiles: a) College has adopted vehicle free campus hence entry of any vehicle in campus is restricted. b) Students and entire staff are motivated to adopt the share vehicle policy. c) Institution provides 'Free S.T. Pass' to students through Student Aid Fund Sports Promotion Scholarship 7) Use of Bicycles/Battery powered vehicles Students and entire staff are motivated to use bicycle/battery powered vehicles. As a result, some staff members and students have started using bicycles/battery powered vehicles. 5) landscaping with trees and plants: • The college has planted cultivated shrubs and various decorative plants along with well-maintained botanical garden. • There is big banyan tree at the centre of the college campus which is rich source

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Title of Best Practice-I : Vivek Vahini 2) Vivek Vahini: The Marathi term Vivek, which in English means conscience, stands for 'a scientific outlook based on values'. It represents a person's moral sense of right and wrong acting as a guide to his or her behavior. The term Vahini means a channel for the promotion of certain idea or thought. Vivek Vahini, thus, works for the promotion of scientific approach and a moral sense of right and wrong used for the individual and social good. 3) Objectives of the Practice The major objectives of Vivek Vahini are as follow: 1. To create scientific awareness among the students 2. To enable the students to achieve self-development through reasoning 3. To make the students competent to change themselves and the society through conscientious and action oriented thoughts 4. To develop rational view among the students regarding superstitions as well as other social evils 5. To connect the students with society and develop social responsibilities among them to bridge the gap between theory and practice 4)The Context In a developing country like India, the problem of illiteracy, ignorance and lack of scientific attitude have become hurdles in the socio-economic development. Unless and until we overcome these issues we cannot realize our socio-economic goals. Under this backdrop, it is a responsibility of the educated people to be against the awful customs and traditions in the society. It is also a duty of each and every educated person to contribute to social development. College, therefore, is well aware of these social hurdles in the socio-economic development of the rural area. Hence, the College has decided to create social awareness regarding the superstitions and scientific attitude among the students in particular and in the society in general. Teachers provide guidance to the pupils regarding how to address these social issues and bring positive changes in their own lives and the society as well. 5)The Practice Students who desire to participate in the Vivek Vahini activities are admitted through a selection procedure. During the academic year, different activities are organized which include regular meetings, twice in a month, and specific programs in the College and nearby villages. The following are major activities undertaken under the Vivek Vahini in last year.

Best Practices - II Vachan Katta 1) Title : Vachan Katta The practice of Vachan Katta aims at inculcating the habit of reading amongst the students. The term 'Vachan' means reading with understanding (appreciation). The term 'Katta' stands for a common place (Katta) for regular and periodic meetings for some activity with a specific aim or objectives. 2) Objectives: I. To inculcate and develop reading habit among the students in and around the College. II. To acquaint the students with methodic reading skills III. To develop creative faculty among the students IV. To create a common platform for the art of expression and presentation V. To provide the students with an opportunity to interact with the readers and literary personalities from the neighborhood The aim behind this innovative practice is to stimulate habit of reading different materials such as short-stories, letters, novels etc. Along with developing reading skills the participants were expected to experience free exchange of thoughts with writers and critics from the neighboring area. In addition, the participants were expected to develop an urge for writing also. Among other intended outcomes was included developing Stage-daring, self-confidence and creativity. 3) The Context It is observed that students don't read books other than curricular study material. Hardly any student is found who has read five extra-curricular books. The present generation of students lacks in literacy competencies. In view of this fact it was decided to initiate 'Vachan Katta' activity in order to inculcate and develop basic language skills among the students. Taking in confidence the librarian of Mahatma Gandhi

Vachanalaya in Kagal City, the librarian of the Shahu Nagar Parishad, the general reader in Kagal city and the authors in the vicinity, the Dept of Marathi took initiative on Vachan Katta. 4) The Practice: It was decided that "Vachan Katta" would be held normally on every First Saturday from 10.30 a.m. to 11.30 a.m. This activity is conducted for about ten months from June to March every year. Many general-public readers and some local authors also participated in the activity. Every month students from a particular class are chosen for Vachan Katta activity. In addition, other students who want to join or attend it are intimated through a notice. Also some senior citizen readers regularly attend it. 5) Evidence of Success: The participants in Vachan Katta voluntarily expressed their satisfaction over the development of reading habit among them. In addition, they were satisfied to learn methodology and benefits of reading aloud. Also they developed liking for reading more and more. Feedback from some students speaks a lot about the success of the activity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.drmanecollege.edu.in/igac/aqar>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Weekly Prayer:

1. Introduction The College ensures that the Vision and Mission of the Institution is periodically revised in order to make it in tune with the needs of the changing times which are reflected in the higher education policies of the nation. The Vision: The Vision statement of the College is 'Duritache Timir Jawo' which means: 'May the darkness of ignorance, corruption and wickedness be eradicated from the society'. The term 'Timir' implies the undesirable forces such as vices and evils. The College can play a vital role in eradicating this 'Timir' from the community in general and the students in particular. The Mission: The second statement of the mission of the College is 'To inculcate introspective, scientific and democratic attitude among the student through value education and social as well as environmental awareness'. Accordingly, thrust is laid on molding the students into good human beings. All efforts are made to enlighten them with all such desirable qualities which are significant from a nation's point of view.

2. The Title: The Weekly Prayer All religions involve prayers. God is invoked by a person for mental, social, moral or material prosperity. This is true of every religion and every individual. But a higher education institution is a social organization, so its working should be secular in nature and spirit. The Indian Constitution advocates secularism, i.e. equality of religions. A general prayer, not pertaining to any particular religion, therefore, can serve the purpose in every higher education institution.

3. The Objectives of The Weekly Prayer

- To inculcate a desirable value system among the students
- To facilitate quick and timely felicitation of the winner stack holders before a common congregation in order to encourage the winners to improve and progress and to promote the rest to become winners.
- To provide a regular and periodic occasion platform for giving common instructions.
- To promote the use of Music (Harmonium and Tabala) and to encourage the artists (singers and instrument players) by giving them regular and periodic opportunities.

4. The Context Due to some inevitable reasons sometimes the College can't organize the Prize Distribution ceremony. At such a time the successful students or other stack holder can't be duly felicitated for their achievements. On such occasions the weekly prayer comes to the rescue. Every week on Monday all inmates of the College including students, faculty, administrative staff and other support staff along with the Principal gather together on the three sides of the big central Banyan Tree in the College premises in order to offer the prayer. The successful sports students,

winners in various competitions and the Faculty members achieving some tasks or winning some Awards or doing some Research are appropriately felicitated on this occasion. 5)Value Education 'Inculcating a Value System among students' is one of the core values of the Institution. Every monday morning our faculty member delivered lecture in human values:

Provide the weblink of the institution

<https://www.drmanecollege.edu.in/igac/aqar>

8.Future Plans of Actions for Next Academic Year

Plan of Action - 2020-21 1. To submit AQAR of the college for the year of 2019-20. 2. To use LMS (Learning Management System) in IQAC 3. To provide the Value Education to the students 4. To organize various activities on behalf of various departments 5. To conduct the Academic Audit of the college 6. To conduct the COCs for the students 7. To fill up the Institutional information to AISHE portal 8. To develop Soft Skill among students 9. To organizing International / National / Regional Seminars and Workshops 10. To conduct the placement drives 11. To conduct parents meet for third year students 12. To conduct Faculty development programme for the administrative staff.